

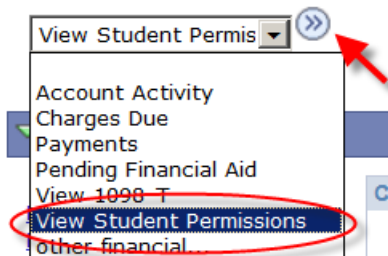
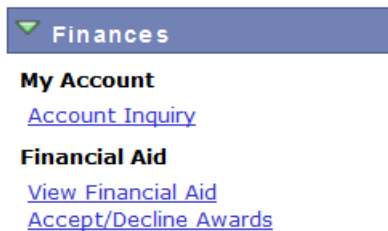
University Store Charges using Excess Financial Aid

**Financial Aid will be available from August 18 through September 1, 2014**

A new process for students to purchase textbooks and other course-related materials at the University Store using excess financial aid is now available. If you have pending Financial Aid in excess of the charges on your account for tuition and fees, and you grant permission in ISIS to use this excess aid to pay University Store charges, you can use your student ID to purchase textbooks and course-related materials up to \$600. This process replaces the CGA Emergency Book Loans. No cash back will be given at the time of purchase.

In order to grant permission in ISIS, do the following:

1. Log into your ISIS account.
2. Under the Finances section, click View Student Permissions, then click the arrows.



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[Favorites](#) | [Main Menu](#) > [Self Service](#) > [Student Center](#)

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**Student Permissions**

**1. Select Permission Form**

Please review the detailed explanations noted below. Financial Aid recipients should take special notice of the Title IV Authorization Agreement (TITLE4\_AID) and take appropriate action if warranted.

**\*\* Consent to do Business Electronically - E-SIGNATURE \*\***

I consent to conduct business electronically with Bloomsburg University of Pennsylvania. This consent pertains to all areas of university business including, but not limited to, receiving my 1098-T form electronically through my ISIS account, bursar, financial aid, admissions, and registrar functions.

This consent does not negate Bloomsburg University's Policies, Rules, and Procedures (PRP) 3408 - Student Use of University Assigned Email Accounts, which dictates the University

Select a permission form and click next to continue with the agreement process or click cancel.

Permission Form	Description
<input type="radio"/> E-SIGNATURE	I consent to conduct business electronically with Bloomsburg University of PA. This consent pertains to all areas of University business including, but not limited to, all ISIS functions with the bursar, financial aid, admissions, and registrar areas.
<input type="radio"/> PAYBALANCE	I hereby grant permission to allow restricted payments, such as Title IV Financial Aid funds to pay charges on my student account. This includes University Bookstore charges and balances in terms other than current.
<input type="radio"/> TITLE4_AID	I hereby grant permission to allow Title IV Financial Aid funds to pay charges on my student account. Allowable charges include tuition, mandatory fees, housing, meals, parking fees, health center, and other miscellaneous charges.

go to ...

3. Click on Next then Grant Permissions.

[Account Inquiry](#) | [Electronic Payments/Purchases](#) | [Account Services](#)  
[1098t tax form](#) | [student permission](#) | [refund direct deposit](#)

**Student Permissions**

**No student permission information on file.**

[Account Inquiry](#) | [Electronic Payments/purchases](#) | [Account Services](#)  
[1098t Tax Form](#) | [Student Permission](#) | [Refund Direct Deposit](#)

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4. Read the statement regarding Title IV Financial Aid funds, make sure the PAYBALANCE button is filled in  PAYBALANCE , and click NEXT.

1. Select Permission Form

IF YOU ARE RECEIVING FINANCIAL AID PLEASE READ AND TAKE APPROPRIATE ACTION. NO ACTION IS REQUIRED IF YOU ARE NOT A FINANCIAL AID RECIPIENT.

This may result in an outstanding balance on your student account and cause late charges to be assessed. You are not required to give authorization but if so, you may rescind the authorization at any time in person at the financial aid office during normal business hours. Once the authorization is signed the Secretary of Education considers the initial authorization to continue to be valid for future years so long as the Univeristy notifies the student/parent in subsequent years before applying the Title IV financial aid to the student's account.

Select a permission form and click next to continue with the agreement process or click cancel.

Permission Form	Description
<input checked="" type="radio"/> PAYBALANCE	I hereby grant permission to allow restricted payments, such as Title IV Financial Aid funds to pay charges on my student account. This includes University Bookstore charges and balances in terms other than current.

CANCEL NEXT

- 5. Click on the box next to "Yes, I have read the agreement" and click Submit.

2. Permission Form Agreement

I authorize the university to retain in my account any excess Title IV financial aid funds and apply them toward any charges that may appear on my account for the academic year.

I hereby grant permission to allow restricted payments, such as Title IV Financial Aid funds to pay charges on my student account. This includes University Bookstore charges and balances in terms other than current.

The agreement is dated: 05/09/2012

Yes, I have read the agreement


CANCEL PREVIOUS SUBMIT

You have now granted the necessary permission. Completing this process now will ensure your records are transferred to the University Store timely. Permission only needs to be granted once as it remains in effect until revoked.

If you have excess financial aid available, you will be able to use your student ID to purchase course related materials, up to \$600, at the University Store. The University Store charges will be placed on your student account prior to the Financial Aid disbursement. If you still have a credit balance on your account after all charges are paid, a refund will be issued to you within 14 days after disbursement. In order to expedite your financial aid refund, please sign up for direct deposit.

# Bloomsburg University

## Student Account View if University Store Credit Available



Favorites | Main Menu > Campus Community > Student Services Center


ID: .

[student center](#) | [general info](#) | [admissions](#) | [transfer credit](#) | [academics](#) | [finances](#) | [financial aid](#)


### Student Center

**Academics**

[My Class Schedule](#)  
[Shopping Cart](#)  
[Scheduler Planner](#)

other academic... 


[Deadlines](#) | [URL](#)

2012 Summer Schedule		
	Class	Schedule
	COMMSTUD 104-21 LEC (1161)	MoTuWeTh 11:40AM - 1:20PM Bakeless Cntr Humanities 0203
	ENGLISH 151-21 LEC (1203)	MoTuWeTh 9:50AM - 11:30AM Bakeless Cntr Humanities 0101

[SEARCH FOR CLASSES](#)

**Holds**  
No Holds.

**To Do List**  
University Store \$\$ Available [details](#)



Favorites | Main Menu > Campus Community > Student Services Center

### To Do List

Item List				
To Do Item	Due Date	Status	Institution	Administrative Function
<a href="#">University Store \$\$ Available</a>	06/14/2012	Requested	Bloomsburg University of PA	Student Term

[Cancel](#)

## To Do List

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### To Do Item Detail

#### University Store \$\$ Available

<b>Academic Career:</b>	UGRD
<b>Term:</b>	2124

#### Contact

<b>Academic Institution:</b>	Bloomsburg University of PA
<b>Administrative Function:</b>	Student Term
<b>Due Date:</b>	06/14/2012
<b>Contact:</b>	Office of Financial Aid <a href="mailto:buaid@bloomu.edu">buaid@bloomu.edu</a>

#### Description

Your account has been identified as having excess financial aid funds available that may be used at the University Store to purchase course materials. You will need to use your student ID card to checkout at the University Store. Store charges will be transferred to your University student account prior to financial aid being disbursed. If any excess financial aid remains, you will be issued a refund within 14 business days of disbursement.

[Return](#)

[Click here to logon to ISIS](#)